

EHCP Annual Review Early Years

Pupil Information

First (Preferred) Name

Surname

Pronouns

D.O.B

Parent/carer Name

Parent/carer Email

Parent/carer Name

Parent/carer Email

Home Address

(please check any changes to contact details)

School / Setting

Meeting Date

Type Of Review

Annual Review

Phase Transfer

Interim Review

X

EHCP Co-ordinator requested to attend?

Yes/No

Change of Placement requested?

Yes/No

Professionals involved				
Registered with General Practitioner (GP)	Open to Children's Social Care		Is a change of Placement requested?	
Yes / No	Yes / No		Yes / No	
Name	Role	Email	Attended	Appendix Attached?
	SENCO			
	EHCP Coordinator			
	Educational Psychologist			

Section A

The child/young person and their parent's/carer's views, interests, aspirations and goals

Has this section been
reviewed with the child/young
person and parent/carer?

Yes / No

Have there been any
significant changes?

Yes / No

If there have been significant changes please provide an updated description below.

Section B

What progress has the young person made in their learning in the last 12 months?

(Please specify which age-related expectations they are working at)

Assessment Tool Used

Choose an item.

Areas of Learning <i>(delete/add as relevant to Assessment Tool)</i>	Last assessment	Most recent assessment	Comments <i>(Please make it clear where achievement is made independently or with support)</i>
Personal, Social and Emotional			
Physical			
Communication and Language			
Literacy			
Mathematics			
Understanding of the World			
Expressive Arts and Design			

Overall, how does everyone feel the last 12 months have gone?
Are there any good things that have happened that should be talked about?
(This can include what has happened in school/college, at home, relationships/friendships, independence)

Communication and Interaction

Have there been any significant changes?
(if yes please detail below)

Yes / No

Strengths

Needs

Cognition and Learning

Have there been any significant changes?
(if yes please detail below)

Yes / No

Strengths

Needs

Social, Emotional and Mental Health

Have there been any significant changes?
(if yes please detail below)

Yes / No

Strengths

Needs

Sensory and Physical / Medical

Have there been any significant changes?
(if yes please detail below)

Yes / No

Strengths

Needs

Section C

Health

Have there been any significant changes?

(if yes please detail below)

Yes / No

Strengths

Needs

Section D

Social Care

Have there been any significant changes?

(if yes please detail below)

Yes / No

Strengths

Needs

Section E & F

What progress has been made toward the outcomes in the EHC Plan?

(This section should also take account of the assess, plan, do review cycle)

Outcome

(SMART)

Achieved

Working Towards

Not yet achieved

Progress made

Strategies/support provided and by whom

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		Working Towards		
		Not yet achieved		
Progress made				
Strategies/support provided and by whom				
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		Working Towards		
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Outcome (SMART)		Achieved		
		Working Towards		
		Not yet achieved		
Progress made				
Strategies/support provided and by whom				

Thinking about the future

(Please refer to the Cumberland Road Map to support. Do we need to think about any of the following ideas for when you leave School/College?)

Characteristics of Learning	Yes	No	Not sure	What actions need to be taken now?
Special Interests (what is the child interested in, what do they like to do)				
Developing Independence (taking steps towards independence, including making their own choices)				
Community Inclusion and Relationships (Participating in society, including having/making friends)				
Understanding Healthy Living (Being as healthy as possible – eating healthy snacks and being physically active)				
Other				

Setting new Outcomes

(Please see supporting guidance for support on SMART Outcomes)

New Outcome	What are the steps towards meeting the outcome, who will do what, when, and how often?

Sections G & H

Amendments to the intimate care, health care or manual handling plans

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Social Care support discussion points and amendments

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Additional referrals required (social care, health services, specialist provision etc.)

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Section J

What has been the impact of any existing Personal Budget on meeting the outcomes on the Education Health and Care plan?

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Is a Personal Budget still required?

Yes / No

Section I	
Do they require consideration for a Specialist Placement?	Yes/No
What is the setting of Parental Preference?	
Transition Arrangements <i>(Only complete if pupil is due to transfer to another educational setting. Please outline transition plans, actions and timescales, for transfer to a new educational setting)</i>	
Additional Comments	

Section K <i>Please X the attached advice or supporting documentation.</i> <i>Essential documents are in bold, other documents are submitted based on the Child/Young Person's needs</i>		
Document	Submitted By	Attached
My Voice	School/Setting	X
Attendance Report	School/Setting	X
Provision Map	School/Setting	X
Individual Education Plan	School/Setting	X
Early Years Foundation Stage Profile	School/Setting	
Early Years Developmental Journal	School/Setting	
Other Assessment Tool	School/Setting	
Intimate Care Plan	School/Setting	
Manual Handling Plan	School/Setting	
Preparation for Adulthood Advice and Guidance	Inspira / Other	
Occupational Therapy Report	NHS	
Speech and Language Report	NHS	
Other Health Report	NHS	
Children's Social Care Report	Cumberland Council	
Specialist Teaching Visit Record	Cumberland Council	
Educational Psychology Report	Cumberland Council	

Annual Review Recommendations			
Maintain	Amend	Cease to Maintain	
Reasoning <i>(Outcomes still appropriate, significant changes required, needs can be met within SEN support, outcomes achieved)</i>			
Declaration <p>Under The SEND Regulations 2014, schools/settings have a statutory responsibility to return the EHCP Annual Review to the Local Authority no later than ten school days after the review meeting or by the end of the academic term whichever is the earliest.</p> <p>This must include:</p> <ul style="list-style-type: none"> • a copy of all the written advice received • a copy of the young person's contribution • annotated Education Health and Care plan if amending <p>All documentation must also be circulated to the Review contributors and attendees.</p> <p>Data Protection Act. This information is being collected for the purpose of determining the educational needs of the named pupil but may also be shared with other relevant professionals such as teachers, health, and social workers etc. to inform their work. The information collected may also be used for the wider purpose of providing statistical data used to assist with monitoring provision and/or determining areas of need in order to target future resources.</p> <p>For further information please contact the SEND team</p> <p>Please return to the Cumberland SEND Team via the School Portal. Alternatively, you can send documents via Egress encrypted email to: SENDAAnnualReview@cumberland.gov.uk</p>			
Signed <i>(SENCO or Head)</i>		Date	